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Denver, Colorado 80211  
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[www.youthforachange.org](http://www.youthforachange.org)

## **Job Description**

### **Substitute Teacher—Futures Academy**

Colorado Youth for a Change (CYC) is an educational nonprofit organization with a statewide scope, which provides direct service within the Denver-Metro region. CYC's mission is to solve Colorado's dropout crisis. CYC staff utilizes an outreach, relationship, and case management approach to help either interested out-of-school youth return to school or in-school youth remain in school.

Futures Academy, a program of CYC, is an innovative program that provides Aurora Public Schools dropout and direct placement students, who are significantly over-age and under credit, a way to continue their education to the post-secondary level. After receiving the necessary pre-collegiate developmental work at Futures Academy, students will be eligible to take college classes at the Community College of Aurora, career technical classes at Pickens Technical College, and the GED. Futures Academy is dedicated to helping students achieve personal and academic success through post-secondary education and inspiring qualities of life-long learners.

Futures Academy is establishing a pool of substitute teachers capable of covering classes in Language Arts, Math, Social Studies, Science, and/or College & Careers. There are three 90-minute class periods each day that run from 8:45am until 2:00pm, with a lunch break from 12:00-12:30.

The substitute teacher will be responsible for providing instruction, managing the classroom environment, and promoting student learning in the absence of the regular classroom teacher.

#### **The primary duties include:**

- Carry out the program of study prescribed in the lesson plans left by the classroom teacher.
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Guide the learning process toward the achievement of curricular goals and objectives as indicated in the plans for the lessons, units, or projects assigned.
- Employ methods and materials appropriate for meeting lesson objectives.
- Maintain a neat and orderly classroom.
- Take attendance in accordance with school procedures.
- Communicate the day's events to the regular classroom teacher to enable a smooth transition for the returning teacher.

**QUALIFICATIONS:**

- Previous substitute or full-time teaching experience is preferred
- Experience working with students grades 6-12
- At least two years of college
- Patient, flexible, and good with youth
- Good verbal and written communication skills
- Desire and ability to work with diverse populations, at-risk youth, and English language learners.
- Demonstrated appreciation of clear and appropriate boundaries with youth.
- A passionate and committed belief that youth can rise above seemingly insurmountable obstacles and return to school, graduate, and enter into postsecondary education.
- Desire and ability to work with a team.

**COMPENSATION:** This is a non-exempt position with an hourly rate of \$15.00.

**BENEFITS:** This is a contingent position and is not eligible for benefits

**TO APPLY:** Submit resume, cover letter, and the names and telephone numbers of three references by email to [employment@youthforachange.org](mailto:employment@youthforachange.org) In your email, please note which subjects (Language Arts, Math, Social Studies, Science, and/or College & Careers) you are interested in/capable of covering.

**Futures Academy is located at 14707 East 2<sup>nd</sup> Avenue, Suite 360, Aurora, CO 80011**