



POSITION DESCRIPTION

POSITION TITLE	Engagement Support Member
REPORTS TO	Program Manager, Program Coordinators
SERVICE LOCATIONS	Positions available throughout Colorado

ORGANIZATION SUMMARY

Colorado Youth for a Change addresses barriers to learning by providing individualized supports throughout pivotal stages of students' education journeys. Together with stakeholders, partners, and over 30 Colorado school districts, we support children and youth from PreK through high school to maximize their learning and growth. CYC started Corps for a Change in 2015 as a way to increase preventative programming within the organization. Corps for a Change focuses on increasing student engagement and attendance.

POSITION SUMMARY

This is an AmeriCorps service member position within an AmeriCorps program, Corps for a Change. The position begins on October 16th, 2023 and ends on May 31st, 2024. Corps for a Change members are placed at one high school and will support a caseload of 20-40 students who are considered to exhibit low attendance and/or lack of engagement. The position is full-time (35- 40 hours per week), with school breaks and holidays off. AmeriCorps members engage in an intake process to assess what support students might need to be more engaged. AmeriCorps members will focus on student interventions such as: one-on-one support meetings, classroom observation, outreach phone calls, resource referrals, tutoring and other school-wide attendance and engagement initiatives. The goal of the members' term of service is to support students to be more engaged in school, improve attendance, and help support a path toward academic success. No experience necessary, as an AmeriCorps member you will be trained during orientation and receive professional development throughout your service term.

POSITION DUTIES

- Complete CYC intake process (pre- and post-survey, barriers to student engagement/attendance, identities and life events information)
- Build strong relationships with your caseload (youth identified with low attendance/engagement)
- Monitor student attendance and conduct one on one meetings to support students in being successful in school (academics, attendance, social-emotional needs, general school engagement)
- Provide tutoring or tutoring resources to students as needed
- Address barriers to student learning by connecting them with in-school and local community service providers so they may focus on school
- Provide school-wide engagement/attendance supports Engage parents/guardians through phone calls, meetings, or home visits
- Track all students' progress within CYC's database, school databases, and other spreadsheets



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- Collaborate with school staff, students, families, and CYC staff in order to successfully accomplish responsibilities

HOURS AND TERM OF SERVICE:

Members are required to serve full-time (35-40 hours a week), during a typical school schedule. Daily hours are usually within the time frame of 7:30am to 4:30pm, Monday through Friday. However, this can be flexible depending on the needs of the site and/or the member. Members have off during school breaks or holidays when the students are not in school.

This schedule format will help you meet your 900-hour requirement between October 16th, 2023 and May 31st, 2024. *Members are required to commit to the full term of service.* Members are required to participate in regular team meetings via Zoom. On October 16th, members will begin their term of service with one week of orientation via Zoom, and begin in their school on the following Monday.

MEMBER TRAINING:

Members will participate in a five-day onboarding training at the beginning of their service term. Currently, all of orientation is completed online. Members will participate in Zoom meetings, interactive trainings, and self-directed learning projects. During orientation, members will be trained on equitable student support, individualized student support strategies, mandated reporting, data entry, and more. Members will receive one-on-one supervision twice per month by their CYC supervisor. Members will participate in ongoing professional development trainings facilitated by CYC staff and through community partners of CYC at least twice per month. Members will also participate in professional development opportunities at their service sites which vary depending on the site.

SERVICE LOCATION:

CYC AmeriCorps members will be placed at one school during their term of service. Placement will be determined based on the preferences of the member, needs of the member and the needs of the school. Typically, member location and mode of transportation are the biggest consideration. Although members are placed at one school, there will be regular opportunities to connect as a larger team with your fellow Corps for a Change members. Service locations sites are located throughout the state of Colorado.

POSITION REQUIREMENTS:

- 17 years or older by start date (17-year-olds must have guardian permission)
- Be a U.S. citizen or lawful permanent resident
- Have a high school diploma or G.E.D
- Not have served more than the allowed number of AmeriCorps terms previous to this term.
- Submit to a full background check, including a sex offender registry check, state criminal history registry check, and FBI fingerprint-based check. This position has recurring access to vulnerable populations and selection is contingent upon satisfactory results of these checks.
- Speak, read, and write English fluently
- Basic computer skills, including the ability to navigate online systems and email.



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PREFERRED QUALIFICATIONS:

- Interest in education, specifically supporting high school youth
- Dedication to community service
- Strong planning and time-management skills
- Strong capacity to be flexible and adaptable to varied circumstances, paired with a conscientious commitment to adhere to the Corps for a Change model with fidelity
- Consistent follow-through
- Ability to accept and incorporate constructive feedback from program staff
- Ability to work with diverse identities/life experiences
- Ability to adapt to a sometimes challenging and high-pressure environment
- Schools may benefit if a member is bilingual – particularly Spanish/English

BENEFITS:

- Free and immediate health insurance through Corps Network - Cigna
- Living allowance of \$1,257 pretax distributed on the 3rd and 18th of every service month
- Eli Segal Education Award (can be used to pay future tuition or federal student loans) of up to \$4,826.50 for completing the 1200-hour term (for members starting in August), \$3,447.50 for completing the 900-hour term (for members starting in October), and \$2,626.27 for completing the 675-hour term (for members starting in January)
- Bus pass for everyday commute for members utilizing public transportation OR mileage reimbursement for members utilizing a personal vehicle for any miles traveled during the school day (this DOES NOT include reimbursement for normal commuting miles)
- Cell phone and laptop for use during service term.
- Members participate in professional development and training including topics such as motivational interviewing, restorative practices, positive youth development, equity and anti-oppression, education policy and funding, etc.
- Access to the Member Assistance Program (MAP) that provides free, confidential, 24/7 phone counseling to members and 3 free in-person or telehealth sessions with a licensed clinician.
- Federal Loan Forbearance – AmeriCorps will pay off interest that is accrued during your term of service on all eligible student loans.

Questions? Please contact CYC's Talent Acquisition Manager, Cassie Dubov, at CassieD@youthforachange.org.

CYC and Corps for a Change are committed to inclusion and prohibits unlawful discrimination on the basis of genetic information, sex, sexual orientation, gender identity, gender expression, race, color, national origin, age 40 and over, religion, disability, or any other applicable status protected by federal, state or local law.

CYC and Corps for a Change will make reasonable accommodation for otherwise qualified individuals with known disabilities or whose service requirements interfere with a religious belief unless doing so



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would result in an undue hardship or a direct threat to CYC/Corps for a Change. Please contact Human Resources at 303.292.2779 to request accommodation or for questions/concerns regarding this policy.